

Beckford Parish Council

Minutes of Neighbourhood Plan Steering Group Meeting held in Beckford Village Hall on 30th October 2017 at 7.00pm

1. Record of Attendees

- a. Steering Group: Councillors Nicholds, Colvin, Mantle, Spice Residents : Paul Worrall (LB), Daniel Atiyah (B), John Colvin (B),
Members of the Public: David Carvill, Mark McCauley, Tina and Bob Harrington, Steve and Julie Goater, Robert McCarthy

2. Apologies for absence

Nigel Hasted,

3. Minutes of last meeting – 2nd October 2017

Previously circulated and displayed. Approved by Steering Group and signed by Cllr Nicholds.

4. Secretary

Cllr Nicholds agreed to continue with responsibility for organising meetings and taking minutes. Cllr Colvin agreed to take minutes for this meeting. The job description was read out to the meeting and will be reviewed. No volunteer came forward from the audience, so the item will be carried to next meeting. We agreed to advertise the role at the Exhibition.

5. Updates

a. Assets and designations

Members were asked to comment on Cllr Spice's draft presented at the September meeting. Cllr Mantle has identified a list for Grafton and agreed to compile it in the same format as that for Beckford. Little Beckford's list is still outstanding.

Action: Cllr Mantle

b. Agree NP Boundaries

Cllr Nicholds explained to the audience that it had been suggested we extend the boundary of the NP beyond the boundary of the parish to include land in Overbury and Conderton parish. Overbury and Conderton PC have been contacted by Cllr Nicholds and they have responded that it is a matter for Overbury Estates as they are the landowner. After some debate it was decided that Paul Worrall would contact Penelope Bossom at Overbury Estates.

Action: Paul Worrall

c. Review Existing Plans and Strategies

Dan Atiyah has started making notes on how the NPPF and SWDP have been applied in the NP's for North Claines and Bredon. He will report progress at the next meeting.

Cllr Spice apprised the steering group that a government White Paper on Planning was issued earlier in the year and is likely to lead to additional housing requirements being

imposed on communities. This can be expected to impact on the NPPF, the SWDP and Neighbourhood Plans.

d. Preparation for Raising Awareness Exhibition

- Cllr Nicholds informed the meeting that Andy Ford from Wychavon is coming along to the evening exhibition.
- Exhibition dates have to be changed because the Village Hall was already booked in the evening for the 15th November. Cllr Nicholds would contact the booking clerk to re-arrange.

Discussion as to whether it might be possible to hold the Saturday exhibition in the Bredon Room at the Beckford Inn on 18th November to link up with the Christmas Fair in the marquee. Cllr Colvin to contact the manager at the Beckford to see if this was possible.

Action: Cllr Colvin

- Cllr Nicholds had circulated a diagram showing the proposed layout of the exhibition and what each table would display and who was responsible for the display. He had also mocked up one of the new display stands on a table to show how it might look. It was decided that it was essential to use colour and images wherever possible.
- Exhibition invite – John Colvin circulated a couple of examples prior to the meeting. It was agreed that A5, colour and not too many words was the preferred option.
- Exhibition website – The mock up website John Colvin had prepared for the exhibition had been circulated for comment. Everyone thought it was a good idea. Cllrs Colvin suggested that the ‘talking head’ should be Cllr Nicholds as he is leading on the Plan. Cllr Nicholds agreed to make a recording to be inserted in the website.

Action: Cllr Nicholds

- A planning meeting for the exhibition is arranged for **Monday 6th November**.

e. Survey

After some discussion as to what we wanted the survey to find out John Colvin suggested that we conduct a test survey at the exhibition. This would give us some idea of how the survey should be structured. This was agreed.

Cllr Nicholds asked everyone to look through the draft and let John know if there were any more specifics that needed to be included.

It was suggested by a member of the audience that the survey was made available on Facebook to encourage younger parishioners to take part. After some discussion it was agreed that we wouldn't do this.

6. **Further volunteers**

David asked the members of the public if they would like to be involved with the NP. There were no immediate volunteers

7. **Date of next meeting**

Monday, 4th December 2017 at 7.00pm